

## York County Library Board of Trustees

Minutes from June 27, 2024 Special Called Meeting - Main Library @ Rock Hill

The YCL Board meeting was called to order at 6:04 pm by Dahlin, Board Chair. A quorum was determined with the following trustees in attendance: Debra Dahlin, Dennis Getter, Wendi Michael, Susan Piening, Charles Robinson, Timothy Steele, and Anne Witte. Also present from YCL: Martin House, Buffy Koran, Lee Smith, and Julie Ward.

A motion was made and carried unanimously to approve the agenda. (Getter / Michael)

A motion was made and carried unanimously to approve the June 13 minutes. (Getter / Robinson)

### **Revised Budget Proposal**

- Revenue-change to reflect the millage change and change in delinquent taxes.
- Salaries-still include part time positions, but turnover of employees allowed for reduction of budget.
- Employee benefits-reduced number used for annual budgeting purposes.
- Books-reduced to remove funding for YCReads.
- Periodicals-no change.
- AV-no change.
- Electronic Reference-not a cut but not as much of an increase. The lower amount will decrease Hoopla instant borrows (will need to change from 10 to 7 by the end of the year.)
- Hotspots-no change.
- Microfilm-no change.
- Binding-no change.
- Utilities-suggested increase from board.
- Phone-suggested change.
- Insurance-suggested change.
- Building Maintenance-maintain previously recommended increase.
- Computer Maintenance-maintain previously approved increase.
- Equipment Maintenance-no change.
- Vehicle Maintenance-no change.
- Supplies-no change.
- Marketing-includes funds for mobile app.
- Professional fees-reduced to remove fees for a consultant for Community Needs Assessment.
- Programs-reduced to remove funding for YCReads and half the funding for Genealogy Expo.
- Grants-no change.
- Memberships-decrease due to reduced SCLends fees.
- Staff Development & Travel-using original request.
- Postage-using original request.
- Security-maintain request.
- Capital Outlay-original budgeted request.

- Miscellaneous-includes bank service charges.
- Dahlin asked if we can reach out to the county now to use reserve funds to fund the Community Needs Assessment consultant. Smith indicated that any request to use reserve funds should be part of the overall budget process and be approved by the board and then council on the budget approval timeline.
- Witte asked if it is possible to do the strategic plan without the Community Needs Assessment. Ward indicated that the Community Needs Assessment can be postponed until the following year. An informed strategic plan can be done now and revised after more information has been received.

A motion was made and carried unanimously to approve the revised budget. (Witte / Piening)

### **Election of Officers**

- The results for Chair were: Witte with 4 votes, Getter with 3 votes.
- The results for Vice Chair were: Charles Robinson, unanimous vote.
- The results for Treasurer were: Dennis Getter, unanimous vote.
- The results for Secretary were: no nominations or votes

Barring an emergency there will be no meeting in July

An official motion was made to thank Dahlin for her service and to recognize the work she has done for York County Library. (Getter / Steele)

A motion was made to recognize Lee Smith for her work and thank her. (Getter / Dahlin)

Dahlin expressed her thanks to the board for the last year.

A motion was made and carried unanimously to close the meeting at 7:01 pm. (Witte / Piening)