

York County Library
Board of Trustees
Minutes from
November 11, 2021
York Library

The YCL board meeting was called to order by Chair Tamara Osborne. A quorum was determined with the following in attendance: Pam Cato, Debra Dahlin, April Hershey, Wendi Michael, Tiffany Moeller, Tamara Osborne, Chelsea Padgett, Charles Robinson, Teleia White.

The meeting agenda was approved. (Cato/Dahlin)

The minutes of the October 14, 2021 meeting were approved. (White/Michael)

Director's Reports

- Audit: The annual audit is in progress. Finance Manager Lee Smith is working closely with a team from the firm of Elliott Davis. It should be noted that the Library's audit is always conducted by the firm that audits the County, as the Library is considered a component unit of York County Government.
- HR Coordinator: Based on organizational growth, Library Administration identified the need for a full-time Human Resources Coordinator. Buffy Koran, who previously served as Payroll and Benefits Coordinator, recently received her Professional in Human Resources (PHR) certification and has been promoted to the HR Coordinator role.
- Remote Lockers: The Remote Locker project has been expanded to encompass installation at all five YCL locations. The project will allow for 24/7 materials pick up at stations similar to the Amazon lockers.
- Winter Reading: The annual Winter Reading challenge officially begins on December 13, 2021 and runs through January 31, 2022.

Patron Behavior Policy Revision

The revised Patron Behavior Policy as presented at the previous meeting was approved. (Moeller/Cato)

Election of Board Officers

Elections were held for YCL board officers with the following results:

Chair – Tamara Osborne

Vice Chair – Chelsea Padgett

Treasurer – April Hershey

The Secretary position remains vacant at this time. The board will consider candidates for Secretary at a future meeting.

New Business

A motion was made and carried to accept the quote from Bibliotheca for the Remote Lockers project.

A motion was made and carried to change the start time of regular YCL board meetings to 6pm. Consideration of the agenda length and any special presentations may result in meetings beginning earlier than 6pm with proper approval and public notice.

(Michael/Moeller)

A motion was made and carried to adjourn. (Michael/Cato)